Students participating in any activity must be informed of any risk to their person or property before engaging in the activity or leaving campus for a trip. An “Informed Consent” document provides participants with important details to make an informed decision whether or not to participate in an extracurricular activity.

**Responsibility**

- Organizations planning activities such as outdoor competitions, off-campus trips or events including inflatable activities must inform participants of any possible risks to them or their property.
- Anyone traveling on club-related business, such as to a conference or service project, must acknowledge the risks involved.

**Implementation**

- The “Informed Consent” document may be obtained from Student Leadership & Development. It must be tailored by a Student Leadership & Development staff member to suit the organization’s specific activity, listing the range of known risks involved.
- Student Leadership & Development requires the following details to prepare the document:
  - Organization name and contact person
  - Name of event or activity
  - Actual date(s) of the event or activity (do not include travel day(s), unless travel cost is paid by the organization)
  - Location
  - Means of travel (travel by personal vehicle is preferred)
  - Advisor’s name and phone number
- Organizations are responsible for distributing “Informed Consent” documents to participants and returning them to Student Leadership & Development. For off-campus trips, documents must be turned in prior to leaving campus. For on-campus events, documents must be turned in the next business day.
- Each participant must read and sign the “Informed Consent” document. It is acceptable to provide one document that all participants sign.

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[Student Group]

[Name of Event]

[Location]

[Date]

Release of Liability and Assumption of Risks

PLEASE READ: YOU ARE REQUIRED TO SIGN THIS BEFORE PARTICIPATING

I, the undersigned, wish to participate in [trip] on [date] in [location]. I acknowledge that my participation in it is voluntary.

In order to participate in this activity I hereby agree it is my responsibility to fully comply with each of the following statements. I indicate my understanding of these statements by initialing each paragraph.

_______ I assume full responsibility for all risk of personal injury, damages or any loss that may result from my participation in this activity. I agree to hold Loyola Marymount University, its employees and agents harmless from any claims or liabilities arising from or relating to any personal injury or loss I may incur while participating in this activity.

_______ I will comply with all regulations and directions given to me by staff members and student event planners. Staff members include University officials, employees of [event establishment] and any other individuals acting within the scope and authority of their position to provide a safe experience for me.

_______ I am currently covered by adequate health and accident insurance. I acknowledge that under normal circumstances would not be adversely affected by participating in this activity. To the best of my knowledge, I do not have any physical illness that would affect my ability to safely engage in this activity.

_______ I will comply with all laws, regulations, and university policies regarding alcohol and illegal drug use. California State law and/or University policy prohibit me from engaging in any activity that interferes with my decision making ability, impairs my judgment, or renders me a safety hazard to myself or others.

_______ I am providing my own transportation (or sharing it with another participant). I am responsible for my own transportation to and from the event and Loyola Marymount University will not supervise or in any way be responsible for any loss to my person or property that may result from travel.

PLEASE READ THE STATEMENT AND SIGN BELOW

The undersigned, an adult (over age 18), has read and understands this agreement, realizes it relates to surrendering and releasing certain legal rights, and does so freely and voluntarily.

Signature

Print Name

Date

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