

Student Event and Activity Approval Policy

I. Introduction

At its foundation, the Division of Student Affairs promotes Student development through the five pillars of the co-curricular experience: Practice Ignatian Values, Integrate Mind, Body & Spirit, Commit to Service and Justice, Become a Global Citizen and Live a Life of Purpose. Within this framework, we encourage and support Students in hosting a variety of events and activities that enliven the campus, promote Student learning, provide diverse perspectives and points of view, encourage critical thinking, stimulate intellectual thought and engage the University Community in meaningful, productive dialogue.

As a private Catholic University, based in the Ignatian tradition, we believe the free and vigorous exchange of ideas, debate, discussion and disputation are fundamental to the life of a University. The University is committed to the freedom of expression for all members of our community and welcomes a diversity of views to campus – this is particularly true when it comes to Student-sponsored events and activities. The University's commitment to seek truth, wherever it may be found, impels us as a community to be tolerant of and open to events, activities and ideas that challenge us, make us uncomfortable and may at times offend. The University also affirms its commitment to its members, regardless of their identities and beliefs, and all are encouraged to participate fully in the life of the University. Registered Student Organization and Departmental Student Program leaders are expected to become familiar with the Student [Freedom of Expression Policy](#).

II. Policy

Registered Student Organizations and Departmental Student Programs must seek approval for all events, activities and speakers, both in person and virtual, by following the procedures outlined in Student Leadership & Development's Student Involvement Policy Guide, which includes more detailed information about event approval and planning, as well as links to applicable University policies. All applicable University policies, including those governing Student events, safety, ticket sales, amplification, parking and transportation, facilities and grounds, catering, alcohol, media, political campaigning, etc. must be observed while planning and implementing the event or activity. Student organizers are expected to familiarize themselves with the Student Conduct Code, as well as the event planning guidelines and procedures published by Student Leadership & Development in the Student Involvement Policy Guide, prior to submitting event and activity requests.

All costs associated with an event or activity are the responsibility of the Registered Student Organization or Departmental Student Program. Registered Student Organization and Departmental Student Program sponsorship of an event, activity, speaker or performer does not imply University endorsement of the views presented.

III. Considerations for Approval

A. Approval of Student events and activities, including those with invited speakers and performers, will be based on, but is not limited to:

1. the title, goals and objectives of the event;
2. the format of the event;
3. the availability of campus resources and support services;
4. the impact on human and/or fiscal resources;
5. the impact on campus facilities.

B. When it comes to approving Student events and activities involving speakers and performers, factors to also be considered in this determination include:

1. whether the track record of the speaker or performer in other settings has been marked with any violence, direct and targeted safety threats or other disruption incompatible with this policy;
2. the University's ability to ensure the physical safety of those participating or attending an event.

C. Student events and activities should not:

1. violate federal, state or local laws;
2. advocate for actions or positions that are deliberately intended to incite violence against any group or individual;
3. imminently threaten the physical safety of any community members;
4. constitute a clear, present and significant risk to the orderly implementation of the University's activities and its obligation to maintain a physically safe environment for its community and its members.

The Division of Student Affairs is committed to supporting Student events and activities that enliven the campus, promote Student learning, provide diverse perspectives and points of view, encourage critical thinking, stimulate intellectual thought and engage the University community in meaningful, productive dialogue. However, there may be times when the Senior Vice President for Student Affairs, or designee, may request modification or not approve an event or activity based on the above considerations. A previously approved event or activity may be canceled or postponed by the Senior Vice President for Student Affairs, or designee, based on additional relevant information or significant developments relative to the above considerations that would warrant canceling or postponing the event.